



## **OMV Bursaries, Instalments and Independent travel Policy**

This policy aims to set out guidelines of financial help that is available for taking part in activities. It is not comprehensive, but intended to provide guidelines. There are always specific cases where, if in doubt, advice should be sought in advance from the Treasurer.

### **Bursaries**

The bursary scheme is there to enable pilgrims to come who would not otherwise be able to. It is expected that helpers seek funding from other sources such as independent fundraising, school/university, local churches, your workplace, parents or guardians to pay for the cost of the activity. The OMV, as a charity, has a limited bursary fund. Applications for bursaries are reviewed and awarded at a meeting of the Bursary Committee, consisting of the Treasurer, the Chairman and the Head of Activities. If you would like to apply for a bursary, this should be done before applying to the activity, and you should await the committee's decision before applying for an activity.

### **Instalments**

It is also possible for you to pay in instalments. If you would like to pay in instalments, this should be agreed in advance with the Treasurer, and the entire cost of the activity must have been paid in full **before the start date of the activity**. You should notify the Treasurer when you make instalment payments. If there are extenuating circumstances that mean you cannot pay in full, this should be discussed with the Treasurer with a view to arranging a payment plan if necessary.

If you have incurred qualifying expenses (see the OMV expenses policy), and owe the OMV money for instalment payments, your expenses will first be deducted off the amount you owe to the OMV for the activity.

### **Match funding**

The OMV will also 'match fund' you. If you independently fundraise for the OMV, we will give you a £1 discount off the cost of an activity for every £3 you raise. Please speak to the OMV Treasurer for a discount code before applying for the activity. **Please note, that you must have fundraised within the last 12 months to redeem this.**

### **Independent travel**

If you would like to travel independently to an activity where the travel cost is included in the ticket price, please contact the activity organiser before you apply for the activity, as discounts may be available. Please note this discount is not available for all activities.

Date for review: **January 2026**